

Tony Kershaw
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County Hall
West Street
Chichester
West Sussex
PO19 1RQ



6 November 2020

Cllr Kevin Boram
Chairman,
Adur County Local Committee

Dear Cllr Boram

Adur County Local Committee – Urgent Action: Community Initiative Funding applications and Traffic Regulation Orders

I am writing to seek your agreement to matters that require urgent decisions. I enclose a copy of a report recommending that three CIF applications be granted funding, and a report recommending that the top two highest scoring TROs are selected for approval.

The urgency of this matter is because all County Local Committee meetings scheduled for October and November have been cancelled due to the current public health emergency. However, there are decisions required before the next round of meetings scheduled for February and March and it was agreed that the urgent action procedure should be used for these decisions.

If you agree with the above recommendations, I should be grateful if you would kindly sign both the endorsed copy of this letter and the endorsement at the end of the report and return them to me.

A copy of this letter has also been sent to the Chairman of Performance and Finance Scrutiny Committee and the Chairman of the Environment and Communities Scrutiny Committee as required under Standing Order 3.45.

This decision will be reported to the next meeting of the County Local Committee and through the Executive Decision Database and Members' Bulletin in the usual way.

Yours sincerely,

A handwritten signature in black ink that reads "Tony Kershaw". The signature is written in a cursive style with a large initial 'T'.

Tony Kershaw
Director of Law and Assurance

cc Chairman of Performance and Finance Scrutiny Committee
cc Chairman of Environment and Communities Scrutiny Committee
Enc. Community Initiative Funding report
Enc. Prioritisation of Traffic Regulation Orders

Agreed

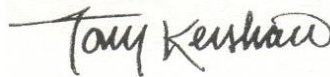


Katharine Eberhart
Director of Finance and Support
Services

See attached email

Clr Kevin Boram
Chairman
Adur County Local Committee

Action Authorised



Tony Kershaw
Director of Law and Assurance

Date 27/11/20

From: Kevin Boram <Kevin.boram@westsussex.gov.uk>
Sent: 16 November 2020 09:55
To: Monique Smart <monique.smart@westsussex.gov.uk>
Subject: RE: CLC Urgent Action approval

Thank you Monique. I approve the actions below.

Regards

Kevin

From: Monique Smart
Sent: 06 November 2020 11:39

To: Kevin Boram <Kevin.boram@westsussex.gov.uk>

Subject: CLC Urgent Action approval

Dear Kevin

Following the informal Adur CLC on 5th November can you please confirm that you are happy to authorise the following:

1) That Adur CLC agreed the following TROs as their priorities for progression in the 2021/22 works programme:

Manor Road Lancing – DYL

Oldfield Crescent – DYL

2) That Adur CLC agreed the following CIF allocations:

585/A – Apron, ‘Apron Community Garden’, £2,500 towards design and building a community garden at Buckingham Park, Shoreham-by-Sea.

595/A - Women's Royal Army Corps Association Worthing, ‘Group Christmas hampers/gifts’, £500.00 - to provide and deliver food & drink hampers for 25 isolated members.

596/A – Over the Moon Shoreham CIC, ‘Adur Repair Café’, £270 - for the cost of publicity, consumables. The application for insurance renewal was not supported as this is not appropriate for CIF as it is considered a general running cost.

Kind Regards

Monique

Monique Smart

Democratic Services Officer

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